

Job Description: Chair

Department	ICRC	Job Title	Chair of International Clinical Research Center
Reports to	Hospital Director / Chairperson of the Supervisory Board		

1. PURPOSE OF THE JOB

The Chair leads ICRC towards becoming a European Center of Excellence and implement research programs focused on cardiovascular and neurological diseases, with the long term goal of marked improvement of health care and quality of life through linking clinical care, research and development, education and cooperation with the industrial sector.

2. PRINCIPAL DUTIES AND RESPONSIBILITIES

The ICRC Chair key responsibilities:

- Defines and coordinates vision, mission, and strategy;
- Communicates regularly with staff regarding the vision, strategy, and performance of ICRC;
- Delivers ICRC alignment with the strategy – mainly in the area of clinical practice, education, and research;
- Maintains collaborative relationships among the ICRC TOP management team and Executive committee, whilst focusing on:
 - quality and balance in clinical practice, education, and research,
 - satisfactory performance,
 - expedite decisions,
 - supporting team members in meeting their responsibilities;
- Sets goals and priorities in clinical practice, research and education;
- Holds overall responsibility for the clinical practice, scientific, and educational mission and purposes of ICRC;
- Oversees decisions with system-wide implications;
- Ensures research programs meet approved goals;
- Develops long-range and middle term development strategy, including priorities for each program, subprogram, platforms and their structure; including approval of all development funding priorities;
- Determines long-, middle- and short-range budgets for ICRC programs, subprogram and platforms

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<div>and if necessary reallocation of research funds so that productivity and excellence is supported;</div> <div><ul style="list-style-type: none">• Approves reports for important stakeholders;• Assures adherence to the approved budget – clinical practice, education, and research mainly;• Hires & fires direct subordinates (barring members of TOP management that are subject to decisions made by Supervisory Board) while following the official rules, regulations and procedures;• Evaluates and oversees performance of direct subordinates;• Ensures adherence to ICRC and FNUSA policies;• Facilitates collaborative relationships among existing and potential partners.</div>			
3. AUTHORITY AND INDEPENDENCE			
<div><ul style="list-style-type: none">• Authority, as delegated by the CEO via Organizational Rules of ICRC;• Her/his performance is subject to a regular evaluation by the ICRC Supervisory Board.</div>			
SPECIFICATIONS OF THE JOB HOLDER			
4. ACADEMIC QUALIFICATIONS			
<div><ul style="list-style-type: none">• Completed University Medical Education – M.D. diploma or equivalent medical education• Completed postdoctoral education – Ph.D. diploma or equivalent</div>			
5. PROFESSIONAL AND PRACTICAL EXPERIENCE			
<div>Mandatory Research Experience</div> <div><ul style="list-style-type: none">• A minimum of ten (10) years’ progressive scientific experience in clinical research in the field of cardiovascular or neurological diseases demonstrated by increasing volumes of a high quality portfolio of research grants and contracts,• A minimum of ten (10) years’ progressive experience in managing clinical research in the field of cardiovascular or neurological diseases demonstrated by increasing leadership responsibility (team size, range of responsibility, etc.),• A demonstrated "breeding" capability, shown by the careers of former staff members, supervised PhD students, PostDocs etc.,• A demonstrated international standing, witnessed by memberships in international research collaborations / networks, positions in international bodies / boards, task forces etc.,• A demonstrated experience in the transfer and / or utilisation of clinical research.</div>			

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<p><i>Mandatory Educational Experience</i></p> <ul style="list-style-type: none"> A proven track record of teaching and mentoring students in both pre- and postgraduate programmes. <p><i>Mandatory Experience in Clinical Medicine</i></p> <ul style="list-style-type: none"> At least 10 years of experience in clinical medicine in fields of cardiovascular or neurological diseases, Completed at least first board (or its equivalent in various national medical systems) in cardiology, general medicine or neurology. 			
6. LANGUAGES SKILLS			
<ul style="list-style-type: none"> English – fluent Czech – knowledge of the language is an advantage (but not mandatory) 			
Prepared by: Search Committee members inclining Michal Kostka		Date: 30.7.2012	
Approved by: Petr Koška		Date:	