

Call for Expressions of Interest
EUIMA - Full Costing
Deadline: 26 February 2009, 12.00 (Midday) CET

1. Introduction

Following the start of the EUIMA project, EUA is launching a series of **country workshops** as part of the EUIMA Full Costing initiatives aimed at enhancing the development of full costing in European universities.

During the two years of the project, 5 country workshops will be organised in different countries around Europe. They will bring together relevant stakeholders in implementing full costing¹ in a country or region, ranging from university leadership, to funding bodies and to responsible government ministries. The aim is to raise awareness among all stakeholders about full costing as a crucial tool in the financial management of universities and to achieve added value through working together to coordinate its implementation in the national or regional environment. The workshops will draw on best practice examples and expertise from across Europe, while allowing to adapt the workshops to best suit the specific needs and conditions in each country. The events will provide an overview of the development of full costing in Europe, as well as give participants the chance to gain valuable experience on how to implement full costing in their own institutions.

EUA will design the workshop, invite relevant speakers and experts as well as cover the costs of participants' travel, accommodation and subsistence costs for the one day event. The applicant would need to provide the appropriate venue and equipment for the workshop.

More information about the EUIMA project is available on the EUA website (www.eua.be).

2. Eligibility

EUA welcomes expressions of interest from the following institutions to host the Country workshops and lead the follow-up activities to the workshop as part of their efforts to contribute to the development of full costing:

- Individual universities
- Groups of universities
- Representative organisations of universities (such as National rectors' conferences)
- University Networks

3. Selection Criteria

The selection criteria for this call will be based on openness and transparency. Applications will be selected according to the below criteria, giving special consideration to the geographical distribution of the workshops:

1. Ability of the institution/s to attract a substantial amount of relevant stakeholders (between 60 and 120 participants), including representatives from other universities in the region as well as other key external actors to promote a coordinated strategy to full costing on the institutional, regional and national levels.
2. Ability and commitment of the institution/s to coordinate follow-up activities to ensure an efficient implementation of full costing.
3. Availability of "convenors" (champions) within the country who will take the lead for the event and the subsequent follow-up actions.

For more information please contact Mirna Bratož at 0032 2 788 00 81. Please send the expressions of interest to mirna.bratoz@eua.be by **26 February 2010 (Midday CET)**. The expression of interest should provide a short description (up to one page) in answer to the questions provided in the accompanying **application form** available [here](#).

¹FULL COSTING refers to the ability to identify and calculate all direct and indirect costs of a university's activities, including projects, while allowing for a variety of approaches.